

**Action taken report - 12/01/15**

Sl.no.	Points of discussion	Action taken
1	Revision of the committee members for the year 2015-16.	Chairman proposed the revision of the committees for the year 2015-16. Dean Academics presented the revised committee members which is approved by the chairman.
2	Status of the Minutes of Meeting of all the committees.	Chairman enquired about the status of the committees Minutes of Meeting for the past academic year 14-15 with the respective deans. All deans presented their status of Minutes of Meeting

**Action taken report - 14/02/15**

Sl.no.	Points of discussion	Action taken
1	Committee status report	<ol style="list-style-type: none"><li>1) Chairman enquired about the present status of all the committees minutes of meeting with the respective deans</li><li>2) In regard, all the deans submitted the status report, which is approved by the chairman</li><li>3) Dean HR proposed regarding the upgradation of the committees policies, procedures and mechanism, which was taken into consideration by all the committee members including the chairman</li></ol>

**Action taken report - 2/07/15**

Sl.no.	Points of discussion	Action taken
1	Newsletter	Chairman announced that Department of Pharmacy Practice is going to launch a newsletter quarterly. And invited budget proposal to maintain and publish college magazine
2	Awards	Chairman encouraged the members to apply for APIT awards
3	Workshop	Chairman invited to prepare a proposal to organize Research Methodology workshop sponsored by DST. She also encouraged the faculty for Inhouse small projects and wished to strengthen Research Consultancy Services through Institution-Industry collaboration
4	NSS	Chairman encouraged Extention activities committee to organize special camp under NSS program

**Action taken report - 28/10/15**

Sl.no.	Points of discussion	Action taken
1	AQAR	. Chairman instructed all the deans and HODs to fill the AQAR document dept wise and submit to the IQAC by 30 nov 2015
2	Dean Examination	The members suggested Mrs Geethalakshmi and Rekha Parmesh for the position and finally appointed Mrs Geethalakshmi as Dean Examination after the approval by all the members

*P Padma*

**PRINCIPAL**

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